

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
APRIL 25, 2017

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, April 25, 2017, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:01 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Rob Harmotto. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden
David Bufalini
Lesia Dobo
Rob Harmotto
Lori McKittrick
George Patterson
Daniel Santia
Anna Segner (arrived at 7:09)

Members Absent:
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Douglass Rowe and Jessica Webster, Principals; and citizens.

“Good News” reports were presented by Mrs. Webster from the Junior High School and Mr. Rowe from the Senior High School. Copies of each report and one for the elementary schools are attached to these minutes. Dr. Maslyk also announced that Dr. Julia Metz had won the Carnegie Science High School Educator Award sponsored by FedEx Ground.

Mr. Bufalini thanked all for their fine reports.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By John Bowden, seconded by Lesia Dobo, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the March 28, 2017 business meeting minutes as presented.
2. Recommendation to approve the April 11, 2017 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Rob Harmotto, seconded by Dan Santia, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of March 2017, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of March 2017, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of March 2017, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Camille Houy stated her concern about the class size in second grade at Independence for the 2017-2018 school year. She asked the board to continue to monitor numbers and considering adding another class.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Lesia Dobo, Chair

MOTION #3

By Lesia Dobo, seconded by Anna Segner, to approve awarding 164 high school diplomas to Hopewell High School Senior Class of 2017. Further, awarding of said diplomas is contingent upon student completion of all graduation requirements. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #4

By Lesia Dobo, seconded by John Bowden, to approve items (1) and (2), as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Memorandum of Understanding by and between the Hopewell Area School District and the Hopewell Education Association with respect to Online Education for the 2017-2018 School Year.
2. Memorandums of Understanding by and between the Hopewell Area School District and the police departments of Hopewell Township, Independence Township and Raccoon Township. The purpose of the Memorandum is to establish procedures to be followed when specific incidents occur on school property, at any school sponsored activity or on any public conveyance providing transportation to or from a school or school sponsored activity.

APPROVAL OF GROUPEd ITEMS

MOTION #5

By Lesia Dobo, seconded by Rob Harmotto, to approve items (1) through (4), as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Articles of Agreement for RWAN and Commodity Internet with the BVIU RWAN Consortium for 5 years for 10 Gbps (Gigabit) at a cost of \$1,045.00 per month plus shared Commodity Internet services at a cost of \$111.11 to be shared by all consortium members.
2. Articles of Agreement with the Beaver Valley Intermediate Unit to provide IP Address Block at a cost of \$64.00 for the 2017-2018 school year.

3. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Internet 2 Service at a cost of \$2,000.00 for the 2017-2018 school year.
4. Articles of Agreement for PAIUnet Transport with BVIU RWAN Consortium for PAIUnet services at a cost of \$331.33 per month for three years.

MOTION #6

By Lesia Dobo, seconded by Lori McKittrick, to approve Elizabeth Dewar, a student at Geneva College, to do her practicum and internship in guidance under the direction of Mrs. Vanyo, Mrs. Diehl and Mrs. Iannini. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Buildings and Grounds by Anna Segner

MOTION #7

By Anna Segner, seconded by George Patterson, to approve the request from Mr. Short and Hopewell Youth Baseball to split the cost of the following repairs to the fields at Hopewell Junior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- a. Protective fence in front of dugouts at a total approximate cost of \$2,375.00.
- b. Loam (dirt) for the field

APPROVAL OF GROUPED ITEMS

MOTION #8

By Anna Segner, seconded by Dan Santia, to approve items (1) and (2), as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request of Terry Borkovic to use Gym A that the Junior High School to conduct a volleyball camp for girls in Grades 6-9 from June 5, 2017 through June 9, 2017.
2. Request of Lady Vikings Soccer Boosters to use Tony Dorsett Stadium and the grass soccer field at the Senior High School to host the Mad Skills Soccer camp for children ages 5-12 from June 5, 2017 through June 9th 2017 from 9:00 a.m. to 12:00 p.m.

Finance and Budget by John Bowden

APPROVAL OF GROUPED ITEMS

MOTION #9

By John Bowden, seconded by Jeff Winkle, to approve items (1) through (3) and to ratify items (4) and (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

- a. General Fund payments in the amount of \$352,622.86
- b. Capital Reserve Fund payments in the amount of \$18,483.95
- c. Cafeteria Fund payments in the amount of \$99,342.19
- d. General Fund payments in the amount of \$3,522,499.22
- e. Capital Reserve Fund payments in the amount of \$44,398.00

MOTION #10

By John Bowden, seconded by Lesia Dobo, to approve the e-Service financial services contract with CSIU, effective July 1, 2017 through June 30, 2018, at an approximate cost of \$25,000.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #11

By John Bowden, seconded by Lori McKittrick, to approve the e-Service student information system (SIS) contract with CSIU, effective July 1, 2017 through June 30, 2018, at an approximate cost of \$31,560.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #12

By John Bowden, seconded by Anna Segner, to approve the Renewal Services Agreement with the Omni Financial Group to provide third party administrative services for our 403(b) Plan in the amount of \$2,148.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By John Bowden, seconded by Anna Segner, to approve the 3 year audit proposal from Hosack, Specht, Muetzel & Wood, LLP for the years ended as follows: MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Year Ended June 30,	Amount
2018	\$19,000
2019	\$20,400 (2.5% increase)
2020	\$20,950 (2.7% increase)

Legislative by Lori McKittrick, Co-Chair

MOTION #14

By Lori McKittrick, seconded by Lesia Dobo, to approve the following Board policies. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- Policy #249, Bullying/Cyberbullying
- Policy #808, Food Services

Nutrition by Lori McKittrick, Chair

MOTION #15

By Lori McKittrick, seconded by John Bowden, to approve the contract with Nutrition, Inc. to provide management services for the 2017-2018 school year. This would be Year 3 of 4 renewal periods under the food service management company bid effective July 1, 2014. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Personnel by Rob Harmotto, Chair

APPROVAL OF GROUPED ITEMS

MOTION #16

By Rob Harmotto, seconded by Anna Segner, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of David Kennedy, head swim coach, effective April 26, 2017.
2. Employment of Mark Selzer, head girls tennis coach, effective April 26, 2017.

APPROVAL OF GROUPED ITEMS

MOTION #17

By Rob Harmotto, seconded by Lesia Dobo, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Robert Cranmer, Bus Utility Attendant, effective April 3, 2017.
2. Employment of Darcy Mautino, Vikette Sponsor-3rd Band Assistant, effective April 26, 2017.

MOTION #18

By Rob Harmotto, seconded by George Patterson, to accept the resignation for retirement of Ed McConnell, social studies teacher at the Senior High School, effective June 2, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #19

By Rob Harmotto, seconded by Anna Segner, to approve consultation services with MG Tactical Advantage LLC to review safety and security policies and procedures, at no cost to the District. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Rob Harmotto, seconded by Lori McKittrick, to accept the resignation of Krista Johnston, 4th grade teacher at Hopewell Elementary School, effective June 30, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #21

By Rob Harmotto, seconded by Dan Santia, to employ Emma Mio, substitute aide, effective April 11, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #22

By Rob Harmotto, seconded by Dan Santia, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request of Kathleen Mollenauer, bus driver, for a 30 day leave without pay, effective May 8, 2017.
2. Request of Andrea Pifer, bus driver, for a 30 day leave without pay, effective May 8, 2017.

Superintendent's Report

Dr. Miller congratulated Mr. McConnell on his retirement and wished Krista Johnston well, as her family will be moving to Vermont over the summer. She also congratulated Dr. Metz on receiving the Carnegie Science High School Educator Award.

Dr. Miller attended the Junior High Performance of James and the Giant Peach and said what an outstanding job the students did. She congratulated Mr. Toporski and his staff for a fine performance.

Special Olympics will be held Friday, April 28, 2017 at Geneva College. We have several student athletes who will be participating. She wished them well.

Janet Meyers and the CFH Club had more than 100 high school students and 200 community volunteers participate in Earth Day events at Hopewell Park on Saturday, April 22, 2017.

At this time Mrs. Robb presented the preliminary 2017-2018 budget. Questions from the Board followed.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

May 9, 2017 – 7:00 p.m. Work Meeting, Central Administration

May 23, 2017 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania’s Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Rob Harmotto, seconded by Dan Santia, that the meeting be adjourned.
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 8:38 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary